

CITY OF CHAMPAIGN
Champaign, Illinois

--

CITY COUNCIL A G E N D A

April 7, 2020
7:00 p.m.

Regular Meeting

SPECIAL NOTE REGARDING THE COVID-19 PANDEMIC

Pursuant to Governor Pritzker's Executive Order 2020-07 (COVID-19 Executive Order No. 5) which suspends the requirement of the Illinois Open Meetings Act requiring in-person attendance by members of a public body during the duration of the Gubernatorial Disaster Proclamation, attendance by all Council Members, the City Manager, the City Clerk and other City staff members will be electronic via an online meeting platform.

The members of the City Council will not be physically present for the April 7, 2020 Regular City of Champaign City Council Meeting but will instead be participating in the meeting through audio or audio/video access using a virtual meeting platform.

The meeting will be streamed live on Champaign's cable access channel, CGTV, and on the City's website at www.champaignil.gov.

- I. CALL TO ORDER
- II. INVOCATION
- III. PLEDGE OF ALLEGIANCE
- IV. ROLL CALL
- V. SPECIAL RECOGNITION
- VI. APPROVAL OF MINUTES
 - [February 11, 2020 Regular Study Session](#)
- VII. CORRESPONDENCE
- VIII. PUBLIC HEARINGS

IX. ACTION ON COUNCIL BILLS

ORDINANCES AND RESOLUTIONS

[Council Bill No. 2020-023](#)

A Resolution Approving and Authorizing Publication of the Official Zoning Map

[Council Bill No. 2020-024](#)

An Ordinance Annexing Territory Pursuant to Petition (1703 W. Interstate Drive, Champaign, Illinois)

[Council Bill No. 2020-025](#)

An Ordinance Annexing Territory Pursuant to Petition (3701 Biltmore Drive, Champaign, Illinois)

[Council Bill No. 2020-026](#)

A Resolution Approving the Applewood Valley Phase 1 Final Plat (located at the southeast corner of Mattis Avenue and Curtis Road)

[Council Bill No. 2020-027](#)

A Resolution Approving an Intergovernmental Agreement Between the City of Champaign and the Champaign Park District for Heritage Lake Shoreline Stabilization and Repair (Public Works – Champaign Park District)

[Council Bill No. 2020-028](#)

A Resolution Accepting a Bid for the 2020 Bituminous Overlay Project (Public Works Department – Open Road Paving Company LLC)

[Council Bill No. 2020-029](#)

A Resolution Accepting a Bid and Authorizing the City Manager to Execute an Agreement for the 2020 Concrete Street Improvements Project (Public Works Department – Mid Illinois Concrete and Excavation, Inc.)

[Council Bill No. 2020-030](#)

A Resolution for Improvement of Streets by Municipalities Under the Illinois Highway Code (2020 Concrete Street Improvements) (Project No. 0719)

[Council Bill No. 2020-031](#)

A Resolution Accepting a Bid for the East Beardsley Sanitary Sewer Extension Project (Public Works Department – Duce Construction Company)

[Council Bill No. 2020-032](#)

A Resolution Approving an Engineering Services Agreement for the Public Works Building Heating, Ventilation, and Air Conditioning Project (Public Works Department – Clark Dietz, Inc.)

[Council Bill No. 2020-033](#)

An Ordinance Approving Emergency Orders and Extending Council Bill 2020-022 Relating to the COVID-19 Emergency (COVID-19 Emergency)

X. AUDIENCE PARTICIPATION

**SPECIAL NOTE NECESSITATED BY THE COVID-19 PANDEMIC
SEE PUBLIC COMMENT RULES ATTACHED TO THIS AGENDA**

XI. COUNCIL AND CITY MANAGER COMMENTS

XII. [VOUCHERS](#) (CASH OUTFLOW REPORT)

XIII. PAYROLL

XIV. ADJOURN

CLOSED SESSION – NONE

The City of Champaign is committed to ensuring accessibility for all residents. If an accommodation is needed to participate in a City meeting, please contact the City Manager's Office at least 48 hours in advance so that special arrangements can be made – 217-403-8710 (voice) or 217-403-8736 (TDD).

For more information about the Champaign City Council, including reports, minutes, and meeting recordings, visit the City's website – champaignil.gov/council.

**TEMPORARY RULES FOR THE CONDUCT OF THE APRIL 7, 2020
REGULAR CITY COUNCIL MEETING**

The Mayor is issuing the following rules for the April 7, 2020 City Council meeting in order to promote social distancing as required in Executive Order 2020-10 (COVID-19 Executive Order No. 8), and in accordance with Executive Order 2020-07 (COVID-19 Executive Order No. 5).

1. All Council members who are attending the April 7, 2020 Council meeting will be required to attend by means of electronic attendance, including but not limited to a phone or computer connection.
2. The platform for electronic attendance at the City Council meeting will be arranged in advance by the City Manager, or her designee, and will be communicated to each Council member at least 48 hours prior to the commencement of the meeting.
3. Prior to the City Council meeting, the City Manager or her designee, shall endeavor to meet with one or two Council members at a time utilizing the platform intended to be utilized at the regular meeting for the purpose of familiarizing the Council member with the platform.
4. The electronic platform shall allow all Council members to speak and listen simultaneously to the proceedings.
5. In the event an individual Council member is unable to participate in the meeting or part of the meeting or does not respond to a call to a vote when their name is announced, the Council member shall be counted as an excused absence from the meeting or vote as the case may be.
6. The format of the agenda for the regular meeting shall remain the same, that is, shall be called in the same order as contained in the existing Council Rules.
7. The regular meeting proceedings will be simultaneously streamed on the City's website, the audio (and video if available) shall be available on the City's cable access channel, CGTV, and the meeting shall be available for subsequent listening in substantially the same manner as Council meetings have been available prior to the date of the initial emergency order.
8. Since there will be no Council members physically present at the meeting, the Council rules in Section 2-62 of the Champaign Municipal Code are amended for the duration of the Emergency Ordinance CB 2020-22 as follows to permit the public to address the Council relevant to matters on the agenda and to provide general public comment:
 - A. A web form will be available on the City's website which will let members of the public select which council bill (or general public participation) that they would like to comment upon (only one per form) and then space to type the comment. The form will ask for the person's name and city of residence.
 - B. Individuals will also have the option of submitting public comment in hard copy. Individuals who wish to do so must place their comments in the drop box outside of the Champaign City Building, 102 N. Neil Street in Champaign. Hard copy public

comments shall state the individual's name, city of residence, and whether the comment relates to a specific council bill on the agenda (and if so, which one) or is a general public comment. Hard copy comments must be placed in the drop box by 2:00 p.m. on April 7, 2020 to be received by staff and included in the record as correspondence for the April 7, 2020 meeting. Due to limitations on staff's physical presence at the City Building, hard copy comments may not be read aloud during the Council meeting.

- C. Information will be printed on the meeting agenda and prominently on the City's website about how to provide public comment, including a link to the web form. The information will be in substantially the following form:

**"NOTICE REGARDING MEETING AND PUBLIC COMMENT RULE
MODIFICATION DUE TO COVID-19"**

Pursuant to Governor Pritzker's Executive Order 2020-07 (COVID-19 Executive Order No. 5) which suspends the requirement of the Illinois Open Meetings Act requiring in-person attendance by members of a public body during the duration of the Gubernatorial Disaster Proclamation, the members of the City Council will not be physically present for the April 7, 2020 Regular City of Champaign Council Meeting, but will instead be participating in the meeting through audio access using a virtual meeting platform.

Public comments may be submitted via web form in advance of and during the meeting at champaignil.gov/publiccomment, or by hard copy to the drop box located outside the Champaign City Building at 102 N. Neil Street in Champaign.

The instructions for addressing the City Council in this manner are provided as part of the agenda posting and attached to the City Council meeting agenda.

Comments received prior to 5:00 p.m. on April 7, 2020 will not be read aloud during the meeting, but will be treated as regular correspondence and published online as soon as practicable. Comments received between 5:00 p.m. and the adjournment of the City Council meeting on April 7, 2020 will be read aloud during the meeting. Comments will be read aloud in the order in which they were received, after the council bill to which the comment relates or during the time normally reserved for public comment. Comments will be limited to 2,700 characters each (approximately 450 words), and each period of comment will be limited to thirty (30) minutes. Any comments unable to be read due to time limits will be published online as soon as practicable.

- D. When the agenda is published, the web form will be activated.
- E. A press release will be sent by the City Clerk to all local media, including those submitting an annual request, with information about how to submit public comments.
- F. The web form will remain on the City's website and open to accept submissions until the City Council meeting is adjourned.

- G. Comments received prior to 5:00 p.m. on April 7, 2020 will not be read aloud during the meeting but will be treated as regular correspondence and published online as soon as practicable.
- H. Comments received between 5:00 p.m. and the adjournment of the City Council meeting on April 7, 2020 will be read aloud during the meeting as follows:
1. During the period ordinarily reserved for public comment after each agenda item, the Mayor will ask that any public comment received via web form related to that agenda item be read by the City Clerk (or other appointee) into the record in the order in which the comments were received.
 2. During the regularly scheduled time for general public participation, the Mayor will ask that general public comments received via web form be read by the City Clerk (or other appointee) into the record in the order in which the comments were received.
 3. Comments will be limited to 2,700 characters each (approximately 450 words), and each of the comment periods (after each agenda item and during general public comment) will be limited to thirty (30) minutes.
 4. Any comments unable to be read due to time limits, as well as any comments read aloud, will be published online as soon as practicable.
- I. Comments will be assembled and transmitted to Council members as follows:
1. At 5:00 p.m. before the April 7, 2020 City Council meeting, staff will download a copy of all comments submitted by web form and will scan in any hard copy comments received. Staff will sort the comments by agenda item or general public comment, and then share the comments with the City Council email group, the City Clerk, the City Manager and her designees. Such comments will be treated in the same manner as general correspondence.
 2. After 5:00 p.m. and during the Council meeting, when a person submits a web comment, the comment will be emailed in real time to the City Council email group, the City Clerk, and the City Manager or her designee.
- J. A report of all comments received prior to and up to the adjournment of the April 7, 2020 meeting will be collated, and the City Clerk will include such comments in the official meeting minutes.